



SARATOGA COUNTY ANIMAL SHELTER
6010 COUNTY FARM RD, BALLSTON SPA, NY 12020
WWW.SARATOGACOUNTYNY.GOV



TEL. 518-885-4113
FAX 518-885-2570

Saratoga County
Animal Shelter Volunteer Application
I am interested in:
Cat Volunteer, Dog Volunteer, Off-site Adoptions or
Fostering Momma Cats and Kittens

Please circle one of the above options.
We will get you started in that spot and then you
May change positions after that.

Dog Volunteer Coordinator- Tracy Dussault
Assisted by: Cathy Ondreyko
Cozy Cats Volunteer Coordinator- Deb Sheldon
Assisted by: Melanie Bedford & Leta Rock-Wells

1. Name _____ Date _____
2. Address _____ City _____ St _____ Zip _____
3. Phone H _____ W _____ C _____
4. Email _____
5. Emergency Contact _____ Phone _____
6. Physician _____ Phone _____
7. Age _____ Are you a student? Yes No
8. Have you ever been convicted of a criminal offense other than parking violations? Yes No
a. If so please explain. _____
9. Do you have any allergies or physical limitations that may prevent you from certain activities or duties? _____
10. Do you have any current or previous volunteer experience? _____
11. What do you expect to gain from volunteering at the Saratoga County Animal Shelter? _____
12. Briefly describe your experience with animals _____



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DANIEL RUFFALO
 Director

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13. Do you have any pets? _____
14. Are they spayed or neutered? _____
15. Do you have a veterinarian for your animal?

16. Have you ever adopted from this shelter? _____
18. Have you ever adopted from any other shelter? _____
 If yes where _____
17. Please list 3 references
- 1 Name _____ Phone _____
 Relationship _____
- 2 Name _____ Phone _____
 Relationship _____
- 3 Name _____ Phone _____
 Relationship _____
18. Employer _____ Phone _____
 May we contact your employer? _____

ANIMAL SHELTER VOLUNTEERING

We offer a dog walking program and a cat program. Both will require a training course before you can start.

The dog walking class will teach you proper handling of the dogs, and equipment. It will show you where you can walk on the premises and techniques to help manage the dogs while walking.

The Cozy Cat program will help you to better read a cat, and help them to adjust to their surroundings so that their stay at the animal shelter can be as positive and comfortable as possible. We also want to make your experience the safest and most proactive, so we will offer some tips and strategies for success.

Taking this into consideration please indicate below what days you would be available to volunteer. Times will be available at the class.

Circle days available:

Monday Tuesday Wednesday Thursday Friday
 Saturday Sunday



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ANIMAL SHELTER

Cat Caretaker

Duties:

The purpose of this position is to be caretaker of the cats in which the individual has been assigned. It is expected that you will provide care, feed, and water the cats under your care. This will include cleaning the cages, scooping or the up keep of those cats during your shift and to report any illness to the staff so the cat can be removed and be treated as necessary. It will require the up keep of those cats during your shift and to report any illness to the staff so the cat can be removed and be treated as necessary. You may also be asked to assist the public with visiting with a cat for potential adoption. In which you would bring the cat to the appropriate cat visiting area. You will be required to take a training class before you will be assigned your shift and area.

Dog Walker

Duties:

The object of the dog walkers is to get the dogs out of their cages and give them outside time. There will be an early shift to come in first thing in the morning and take the dogs out to relieve themselves as some dogs do not like to go in the kennel. This shift will be assigned certain dogs to make sure that all dogs get out in the morning. The other shifts will be taking the dogs out for exercise and social time. There is a training class required for this position.

Bath and Grooming

Duties:

The purpose of this position is to help make the animals stay at the shelter as comfortable as possible. Bathing and grooming of the animals makes the animal feel better and also makes the animals more adoptable. This will pertain mostly the dog population but on occasion it will apply to cats also.

Other volunteer opportunities that will be available:

Window cleaning, Laundry, dishwashing, offsite clinics, custodial duties



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Saratoga County Animal Shelter Release

The understanding, in acting as a volunteer for the Saratoga County Animal Shelter, hereby releases the Saratoga County Animal Shelter, its agents, officers, servants and employees of and from any and all liability, claims, demands, actions and causes of actions whatsoever arising out of or relating to any loss, damage, or injury that may be sustained by the undersigned or any of the property undersigned.

The undersigned further agrees to indemnify and save harmless the Saratoga County Animal Shelter, its agents, officers, servants and employees from any and all liability which may hereafter be brought against the Saratoga County Animal Shelter by or on behalf of the undersigned for the undersigned's named infant of any of the foregoing matters hereby released.

The undersigned hereby acknowledges the risk inherent in the handling of animals, domesticated or wild, and hereby willingly accepts all such risks.

This release and indemnity shall be binding upon the undersigned, his/her, heirs, executors, administrators and assigns.

I agree to the conditions stated above.

Printed name _____

Signature _____

Date _____

If the applicant 17 years old or younger, the signature of a parent/legal guardian is required below.

1. I verify that I am the parent/legal guardian of the above listed applicant.
2. I agree to the conditions stated above.
3. I understand that I must provide direct supervision of this applicant while he/she is volunteering for the Saratoga County Animal Shelter. If I cannot be present, I will designate another chaperone that is at least 18 years of age, and I understand that verification of the chaperone's age may be required.

Printed name _____

Signature _____

Address _____

Phone _____

The undersigned hereby acknowledges that under volunteering at the Saratoga County Animal Shelter there will be restrictions on adoptions that may take place during such time. I must first speak with the supervisor before I am able to take an animal home.

Initial _____